



RETURN TO SCHOOL PLAN 2020

CLEANING and SANITIZING

- TJES staff will all work to keep surfaces clean.
- Staff members will clean frequently touched surfaces throughout the day and conduct overall cleanings at the conclusion of every day.
- Desks will be sanitized throughout the day. Teachers will have access to cleaning supplies for their classroom.

MOVEMENT BETWEEN CLASSES

- Directional paths will be used throughout the building.
- Students will maintain distance in the hallway. Hallways will be marked accordingly to help students to visualize the distance.
- Restroom and handwashing will be scheduled.
- Transitions will be scheduled to ensure only one class is transitioning at a time.
- It is strongly recommended that students wear a mask/face covering when in hallways and at arrival and dismissal, when social distancing is not possible.

SOCIAL DISTANCING IN THE CLASSROOM

- Desks will be forward facing in rows, spaced apart as much as reasonably possible.
- Students will use assigned materials; sharing materials will be minimal.
- Students will remain in assigned seats in their classroom, special area and during lunch.
- During small groups; students and teachers will be required to wear masks.



CONTINUED:

CAFETERIA /MEALS

- Assigned seats will be used.
- Cafeteria furniture will be rearranged when necessary to ensure social distancing.
- Only one grade level will eat at time in an assigned area.
- Plexiglass will be used on cafeteria bench tables.
- All food and materials will be handed directly to students from staff wearing masks and gloves.
- Food sharing will be prohibited.
- Breakfast will be eaten in the classroom daily PK-5. Only students listed to have breakfast will receive a daily breakfast.

MASK & FACE COVERINGS

- All staff will be required to have a mask/face covering.
- It is strongly recommended that students wear a mask/face covering when in hallways and at arrival and dismissal, when social distancing is not possible.
- During small groups; students and teachers will be required to wear masks.

VISITORS

- No classroom visitors or lunch visitors.
- Visitors to TJ for parent or office meetings must call ahead to make an appointment.

*This is our TJ plan as of 7/21/2020. Subject to change as guidelines evolve from at the GCCS district and Indiana state levels.

**WE LOOK FORWARD TO WELCOMING OUR STUDENTS BACK FOR A SAFE,
HEALTHY SCHOOL YEAR!**

THOMAS JEFFERSON ELEMENTARY SCHOOL

