



Utica Elementary School Return to School Plan

Social Distancing in the Classroom

- Desks will be forward facing in rows, spaced apart as much as reasonably possible.
- Students will use assigned materials; sharing materials will be minimal.
- Students will have assigned seats in their classroom, special area and during lunch.
- During small groups; students and teachers will be expected to wear masks.
- Students will be clustered together by class and will have little or no contact with those not in their class.
- Recess will be by individual classroom.

Movement Between Classes

- Directional paths will be used throughout the building.
- Students will maintain distance in the hallway.
- Restroom and handwashing will be scheduled.
- Transitions will be scheduled to ensure only one class is transitioning in an area at a time.
- Students will be encouraged to wear masks in the hallways and when in settings outside of their homeroom.

Cafeteria/Meals

- Tables have been removed and only single seating is available.
- Assigned seats will be used.
- Students will maintain distance in the lunch line. The line will be marked accordingly to help students to visualize the distance.
- All food and materials will be handed directly to students from staff wearing masks and gloves.
- Food sharing will be prohibited.
- No lunchroom or classroom visitors.

Visitors

- No classroom visitors or lunch visitors.
- Visitors to UES for parent or office meetings must call ahead to make an appointment.
- Only Instructional Volunteers that are deemed essential by the principal will be permitted and must have a health screening.

Cleaning and Sanitizing

- All UES staff will work to keep surfaces clean.
- Staff members will clean frequently touched surfaces throughout the day and conduct overall cleanings at the conclusion of every day.
- Desks will be sanitized throughout the day. Teachers will have access to cleaning supplies for their classroom.
- Students and Staff will be able to wash their hands frequently within the classroom and will have access to hand sanitizer in the classroom and throughout the building.
- Students will have scheduled handwashing times in addition to access to a sink during the day.
- Spaces and materials that must be shared between classes (playground, special area equipment, etc.) will be disinfected between use.

Masks/Face Coverings

- The most critical times to wear masks or face coverings, include in the hallways, during small group instruction, or any other time when staff/students are going to be closer than 3-6 feet apart for longer than fifteen minutes.
- Masks or face coverings are strongly recommended for students.
- Masks or face coverings are required for staff when it is not possible to use social distancing .
- Students are asked to provide two cloth masks, one for regular daily use and another to keep at school as a back-up.
- All students riding a GCCS bus will be required to wear a mask.
- Utica Elementary staff will work with students on how to wear a mask and build a culture of mask wearing where appropriate.